

**COLLEGE OF FINE ARTS  
SUMMER SCHOOL**

## **VIDEO PRODUCTION COURSE OUTLINE**

**Tutor: MARGOT NASH**  
**Production Co ordinator: SIMON NJOO**  
**Jan 18th -22nd 1993**

### **DAY ONE:**

9-12pm

#### **Introduction.**

Discuss course and student's objectives.  
The video medium. Tape formats.  
Basic scripting from idea to screen.  
The Production process.

12-1pm Lunch.

1-4pm

#### **The Super VHS Camera and Sound.**

Tripod. Camera movement.  
The importance of sound.  
Microphone choice and handling.

Everyone sets up the camera and the tripod and shoots something.  
Review of shots. Discussion of shot sizes, framing and sound quality.  
Homework: Script idea .

### **DAY TWO**

9-12pm

#### **Lighting and Safety.** Basic lighting set up. Creative aspects of light.

Divide into two groups.  
Shoot lighting exercises.  
Review.

12-1pm Lunch

1-4pm

Visual Style. The role of the director.  
The script and story board - planning for editing.  
Discussion of script ideas. Choose two ideas and divide into two groups.  
Pre production and planning.  
Crew roles.

### **DAY THREE**

9-12pm

Set up and test equipment. Record Identification.

The continuity sheet.

Begin shooting programme.

12-1pm Lunch.

1-4pm

Complete shooting programme.

Preparing for editing. Discussion of music, sound effects etc.

Log material. Prepare edit plan.

### **DAY FOUR**

9-12pm

The editing equipment.

Start editing programme.

12-1pm Lunch.

1-4pm

Continue editing programme.

Collect and lay music and sound effects.

### **DAY FIVE**

9-12pm

The Video studio. Titles, effects etc

12-1pm Lunch

1-4pm

Complete editing programme.

Review.